

# From Procedure to Participation

**Erasmus+ project - Training course**

*under accreditation nr. 2022-1-CZ01-KA150-YOU-000111402*

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Co-funded by  
the European Union

**Brno.  
For you.**

# Short intro.

From Procedure to Participation is a training course for youth workers, trainers and project coordinators who want to make the necessary but often unpopular parts of Erasmus+ projects more engaging, understandable and meaningful for participants.

During the mobility, participants will explore gamification as both a mindset and a design method, looking at how game elements can support motivation, clarity, participation and reflection without making learning superficial.

The group will work with concrete Erasmus+ moments such as Youthpass explanation, reimbursement procedures, daily reflection, final evaluation, group agreements and dissemination tasks, then test existing examples, redesign them and create new ready-to-use formats for future projects.



## Main objectives

- Understand gamification, when to use it, and its benefits, limits, and ethical risks in youth work and Erasmus+ learning.
- Identify boring or confusing project moments and make them more inclusive, engaging, and clear.
- Test gamified activities and adapt them to different groups, contexts, and budgets.
- Create practical tools for Youthpass, reimbursement, reflection, evaluation, onboarding, and follow-up using AI tools.
- Strengthen cooperation by sharing tools, feedback, and ideas for more innovative and participant-friendly projects.





# Target group.

## Youth workers

- Age 18+
- Interested in the project topic with basic digital skills
- Involved in youth work in participating organisation or organisations that regularly work with young people at local level
- Motivated to actively participate in sharing their experiences and good practices
- Coming from EU countries, third countries associated and not associated to the Programme



We are able to involve up to 30 youth workers including participants with fewer opportunities and special needs. We are eager to seek for possibilities to lower the barriers to access.

Together, we will create a non-judgmental and open-minded space for learning.





## Where?

Moravec, Czechia



## When?

6.–13. September 2026

### Travel costs

Travel expenses will be covered up to

- Between 10 and 99 Km - 28 € (green travel 56 €)
- Between 100 and 499 Km - 211 € (green travel 285 €)
- Between 500 and 1999 Km - 309 € (green travel 417 €)
- Between 2000 and 2999 Km - 395 € (green travel 535 €)

You can calculate your distance [here](#). Please **keep all of your originals of travel documents** so we can reimburse the travel expenses!

For participants from Czechia we be reimbursed only if using green travel.

The closest airports are Prague (PRG) and Vienna (VIE). Meeting point will be Brno and Křižanov (exact time to be specified).

We are here to help you to figure out how to get to the meeting point. We have to make sure that you find connections to be at there on time!

### Accommodation

For the project, you will be accommodated in the guest house called Penzion u Výletů. The venue is situated in the village Moravec. Not all rooms have their own bathroom. Czech the accommodation [website](#).



# Practicalities.

## Never leave for a project without...



- ID or Passport – Make sure it's valid for the entire duration of your trip.
- Original Tickets or Boarding Passes – Keep the physical copies and, for extra security, take a picture or scan each one and store them electronically.



- Important Contact Details – Save the phone number of your sending organization's coordinator and the host organization's coordinator.



- **European health card - obligatory for EU citizens!**



- Travel insurance – you never know what might happen on the way...

## Could be useful...

- Towel & Slippers – Often forgotten and usually not provided at the accommodation.
- Warm Clothes – Even during summer the evenings can get chilly, so it's always good to be prepared (and check the [wether forecast](#) in advance).
- Typically drinks and snacks from your country for the intercultural evening.
- Emergency Cash – Carry some cash money in case of unexpected expenses (in Czechia we use CZK)

## Formalities

- Part of the Erasmus+ project is reporting and promotion of the program and for that we will need your consent to the storage of your personal data and taking of photos and video recordings which will be used for promotional purposes only. The documents to sign will be sent to you after acceptance.

# Schedule\*

This is an **educational project**, which means that although we will have fun, connect, and enjoy created safe and welcoming space, our focus is on learning new competencies for personal and professional development.

1

## Sunday: Arrival

- Arrival, check in, informal welcome
- Venue orientation and first group contacts
- Practical info

2

## Monday: Opening & Group Building

- Getting to know each other
- Introducing the aims of the training and collecting expectations
- Introduction to gamification

3

## Tuesday: Understanding Gamification

- Core principles, game elements and motivation
- Benefits, risks and ethics of using game mechanics in youth work
- Interactive inputs and reflection

4

## Wednesday: Inspiration & Practice Lab

- Testing gamified activities and formats
- Exploring examples (Youthpass, onboarding, evaluation, storytelling)
- Adapting ideas to own practice

5

## Thursday: Design & Redesign Workshop

- Improving or creating new activities
- Using game elements for engagement and inclusion
- First prototypes in teams

6

## Friday: Prototyping & Playtesting

- Hands-on development
- Putting the activities to the test with peers
- Collecting feedback and observing engagement

7

## Saturday: Finalisation, Transfer & Closing

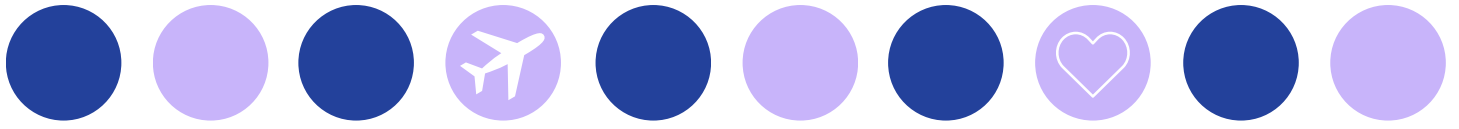
- Final presentations of the developed concepts
- Peer feedback
- Dissemination planning and Youthpass review

8

## Sunday: Departure

- Check-out and travel support
- Final reminders about reimbursement
- Safe travel home

\*activities and schedule may vary based on the logistics needs and group dynamics



# Application process.

1

Submit your application

*Deadline 31.05.2026*

Get approved by  
hosting organization

2

*Deadline 14.06.2026*

- Brno for you will contact you via email about the results of your application

3

Arrange your travel tickets

*Deadline 21.06.2026*

- **Do NOT buy any tickets before they are officially approved by Brno for you. After purchasing, keep all the original documents.**

# Our organization.

- Brno for you is a non-governmental organization which was founded in 2014 and is aimed at **providing the youth with international opportunities**, which unite them and therefore promote European values.
- Since 2023, **we have been accredited** by the Czech National Agency to implement Erasmus+ mobility projects for youth and mobilities for youth workers based on our and Erasmus+ quality standards.



## Achievements under our coordination 2014-2024

33

implemented projects for youth and youth workers

288

youth workers participated on our projects

797

young people experienced non-formal education with us

64%

of our participants come from difficult backgrounds

7

of our projects are marked as examples of good practices by the national agency

# Contact us!



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